



Foundation for the WA Museum Annual Grant Program FAQ's

Who can apply for a grant?

Grants are available to Museum staff, research associates and departments applying on behalf of the Western Australian Museums. No external organisations or supporting bodies are eligible to apply, nor are staff eligible to apply for non WAM related projects.

Regional sites and all departments are encouraged to apply.

Which Grant Program can I apply for?

There are 5 areas:

Strategic Programs – WA Museum CEO or members of WA Museum Executive Management Team (EMT) can apply for this program

Strategic Projects – WA Museum CEO or members of WA Museum Executive Management Team (EMT) can apply for this project

Opportunity/Rapid Response – WA Museum CEO or members of WA Museum Executive Management Team (EMT) can apply for this program

Minderoo Project – Applications are welcomed from any WA Museum employees but must be approved by EMT and CEO prior to applying

FWAM Restricted distribution:

Direct Project – Applications are welcome from any WA Museum employees but must be approved by EMT and CEO prior to applying

International Exhibitions - WA Museum CEO or members of WA Museum Executive Management Team (EMT) can apply for this program

How much money can we apply for?

Each Grant Program Area has a limit:

Strategic Programs - \$100,000 and over

Strategic Projects - \$15,000 - \$100,000

Opportunity/Rapid Response – Any amount up to the maximum value of the annual grant distribution announced

Minderoo Project – up to \$15,000

FWAM Restricted distribution

Direct Project - \$5,000 and up

International Exhibitions – per individual agreement

Does a grant include GST?

The Foundation makes each grant payment as a gift. We have the view that we do not receive any material benefit in return for the payment and is not the recipient of a supply.

The grant payment does not constitute consideration for a taxable supply and GST should not be applicable.

Can I speak to someone regarding my application?

Yes, our General Manager Finance and HR can assist with queries regarding your eligibility, the application process or the reporting requirements.

Do you have deadlines for applications?

Yes. We set closing dates for each funding round. Relevant dates will be emailed out to all WAM staff. Applications must be submitted by 5:00pm on AWST on the closing date.

What if the authorised person can't sign the Declaration on the application?

If the authorised person (EMT or CEO) is not available to sign the application, then the reason must be clearly outlined on the application and an authorised second may sign the declaration.

What happens once an application is received?

You will receive an email acknowledging your application. The General Manager Finance and HR then makes an initial assessment and may contact you to request further information or discuss the project. Priority projects are shortlisted for discussion by our board, and a final set of recommendations is compiled for submission to the board at our bi-monthly board meetings.

When will we find out if our application was successful?

Most grant applications are considered at our board meetings held bi-monthly. You will be notified by email whether your application has been successful.

Do you provide feedback if an application is unsuccessful?

Yes, all applications will receive an email notifying them of the outcome of their application.

Can we include indirect, overhead and administrative costs in our grant application?

The Foundation recognises that some overhead and administrative costs may be directly attributed to a grant project. Each application will be carefully scrutinised to consider funding these expenses to a reasonable level.

Do you fund existing projects?

Projects that are already underway, or which will commence prior to the grant closing date are not eligible for consideration.

Can we receive a second grant if we have a current grant?

Although there is no limit on the number of applications per applicant/department, the Foundation aims to disperse grants as widely as possible across WAM departments and sites. Therefore, if an applicant or department is likely to submit more than one application, project priority should be considered and indicated. Failure to meet grant conditions will be taken into consideration if future applications are submitted to the Foundation.

What are the obligations if a grant is awarded?

All grants are subject to our Standard Grant Conditions which outline obligations for grantees, such as reporting and evaluation, after a grant has been awarded.

What is restricted and unrestricted funds?

Restricted funds have a clear condition around distribution which the Foundation must ensure are met. There are two types of restricted funding, *Restricted Endowment Funds* and *Restricted Project Funds*.

Current Restricted Endowment Funds include the International Exhibition Fund and Bequests with conditions around expenditure of capital amount.

Current Restricted Project Funds include Special partnership conditions in partnership agreements and Special project funding.

Unrestricted funds have no distribution conditions attached and as such, returns from this capital remain unrestricted.