



Foundation for the WA Museum Grant Program Guidelines

Introduction

The Foundation's mission is to enhance the cultural and social impact of stakeholder support and the long-term financial sustainability of the WA Museum. A key driver to achieve this is to deliver an ambitious, impactful and meaningful grant distribution program whereby the Foundation commit to a minimum amount grant distribution per year, calculated annually based on total investment portfolio net asset value as at 30 June. The minimum amount is exclusive of any restricted endowment or restricted project funding granted.

The Foundation currently raises funds to support the WA Museum that are both restricted and unrestricted.

Restricted Funds

Restricted funds have clear conditions around distribution which the Foundation must ensure are met. Where the full amount of a restricted donation/partnership for a specific project is not required by WAM, the remaining balance is moved to unrestricted funds or returned to the partner/donor if requested.

There are two types of restricted funding, ***Restricted Endowment Funds*** and ***Restricted Project Funds***. The classification of restricted funds is determined on a case-by-case basis depending on the funding conditions, requirements, and timeframe.

Current restricted endowment funds include:

- International Exhibitions Fund
- Bequests with conditions around expenditure of capital amount

Returns from these funds remain restricted.

Current restricted project funds include:

- Special partnership conditions in partnership agreements
- Special project funding

Returns from these funds are unrestricted funds.

Unrestricted funds have no distribution conditions attached and as such, returns from this capital remain unrestricted.

Current unrestricted funds include:

- Partnership income with no specific distribution requirement
- General Donations
- Fundraising Income (net of expenses)
- Bequests with no restrictions

Purpose

The Foundation grant aims to:

- Promote and sustain public interest in the Museum as a place of discovery, discussion and debate about our collective past, present and future
- Support the development, advancement of, exhibitions at and public engagement with the Museum
- Advocate and promote the Museum to persons in government, business and community organisations
- Encourage and promote community involvement in the Museum and its programmes
- Support the Museum in the promotion of movable cultural heritage

What do we fund?

- The Foundation can only fund programs and projects directly supporting the WA Museum's strategic objectives as per the current strategic plan
- The Foundation grants only fund programs and projects that meet the Foundation grant aims
- Funding is only available to Museum staff, research associates and departments applying on behalf of the Western Australian Museums. No external organisations or supporting bodies are eligible to apply, nor are staff eligible to apply for non WAM related projects.
- Funding is available for the sole benefit of the WA Museum. All assets and any intellectual property that results from grant-funded projects will be owned by the museum.
- Regional sites and all departments are encouraged to apply.

What we do not fund

- Retrospective funding – projects which are already underway, or which will commence prior to the grant closing date are not eligible for consideration.
- Recurrent expenditure for which there is no future provision
- Research or undergraduate, masters or doctoral students
- Equipment needing regular replacement e.g., computers, phones etc
- General maintenance and/or repairs
- Capital works
- Projects funded within WAM's budget
- Auspicing* is not permitted – WA Museum must be the organisation that will run the program or project
- Applications for programs or projects that have previously been declined by the Foundation cannot be resubmitted without significant revision and re-approval from Museum CEO
- Program areas may also have specific exclusions

*Note: Auspicing refers to the practice of an ineligible organisation applying to the Foundation via an eligible organisation e.g. WA Museum. Auspicing arrangements are excluded under the Foundation guidelines.

Grant application projects must demonstrate how they meet the key strategies of both WA Museum and the Foundation. Grant funds may support several projects or a single exceptional project depending on the submissions received in any given year. The number of grants provided annually will remain flexible to deliver the best outcome for the Foundation and WA Museum.

Our Grant Program Areas

A. Strategic Programs

Timeframe	Annual application period – open after minimum distribution amount confirmed. 1–3 year programs considered
Amount	\$100,000 and over
Strategy & Purpose	<i>Strategic</i> - To meet a key WAM social, cultural or scientific impact <i>not</i> currently funded by core funding
Approval	Grant approval will be sought at next Foundation Board meeting and Grant financial conditions (payment timing etc) to be confirmed by Chair of Investment Committee.
Applicant	CEO of WA Museum or member of Executive Management Team (EMT).
Eligibility	Grant application must be approved by CEO of WA Museum and submitted by CEO or member of WA Museum Executive Management Team (EMT)
Special conditions	Additional grant conditions and outcomes will depend on amount and type of initiative supported.
Assessment criteria	Non-competitive grant. If grant meets FWAM grant conditions and key risk assessment and there are sufficient funds in the annual distribution amount, then grant will be awarded.

B. Strategic Projects

Timeframe	Annual application period – open after minimum distribution amount confirmed 1–2 year projects considered.
Amount	\$15,000 to \$100,000 total funding
Strategy & Purpose	<i>Strategic</i> To meet a key WAM social, cultural or scientific impact <i>not</i> currently funded by core funding
Approval	Grant approval will be sought at next Foundation Board meeting. Grant financial conditions (payment timing etc) confirmed by Chair of Investment Committee.
Applicant	CEO of WA Museum or member of Executive Management Team (EMT).
Eligibility	Grant application must be approved by CEO of WA Museum and submitted by CEO or member of WA Museum Executive Management Team (EMT)
Special conditions	Additional grant conditions and outcomes will depend on amount and type of initiative supported.
Assessment criteria	Non-competitive grant. If grant meets FWAM grant conditions and key risk assessment and there are sufficient funds in the annual distribution amount, then grant will be awarded.

C. Opportunity / Rapid Response

Timeframe	Ad hoc. Applications will be accepted at any time Length of program dependant on the project
Amount	Any
Strategy & Purpose	<i>Responsive</i> To meet an urgent need or address a key gap for WAM e.g. acquisition purchase; research opportunity with short timeframe
Approval	<p>Grant amount under or exactly \$25,000</p> <ul style="list-style-type: none"> • Grant approval by Foundation CEO with notification to Board • Grant financial conditions (payment timing etc) confirmed by GM Finance and HR with notification to Investment Committee Chair. <p>Grant amount between \$25,000 and \$100,000</p> <ul style="list-style-type: none"> • Grant approval by FWAM Chair with notification to Board. • Grant financial conditions (payment timing etc) confirmed by Chair of Investment Committee. <p>Grant amount over \$100,000</p> <ul style="list-style-type: none"> • Grant approval will be sought in an out-of-session Board circular. • Grant financial conditions (payment timing etc) confirmed by Chair of Investment Committee.
Applicant	CEO of WA Museum or member of Executive Management Team (EMT).
Eligibility	Grant application must be approved and submitted by CEO of WA Museum
Special conditions	Additional grant conditions and outcomes will depend on amount and type of initiative supported.
Assessment criteria	<p>Non-competitive grant.</p> <p>If grant meets FWAM grant conditions and there are sufficient funds in the annual distribution amount, then grant will be awarded. Should insufficient funds be available in current distribution amount, then may consider allocating future distribution amounts, subject to Investment Committee Chair approval.</p>

D. Minderoo Project Grants

Timeframe	Annual Projects must be completed within 12 months from grant approval unless a strong case supporting an extension is agreed to
Amount	Up to \$15,000
Strategy & Purpose	<i>Strategic & Responsive</i> To fund low cost, high impact projects across the WAM portfolio.
Approval	Grant approval by Foundation CEO with notification to Board Grant financial conditions (payment timing etc) confirmed by GM Finance and HR with notification to Investment Committee Chair.
Applicant	Applications welcome from any WA Museum employee
Eligibility	Grant application must be discussed with CEO prior to submission and final application to be approved by Director and CEO.
Special conditions	Additional grant conditions and outcomes will depend on amount and type of initiative supported.
Assessment criteria	Competitive grant. 1 How the project aligns with the WA Museum's strategic pillars. 2 How the project outcomes provide social, cultural or scientific outcomes for the WA Museum and the community.

E. FWAM restricted distribution grants

Title	Timeframe	Amount	Strategy & Purpose	Assessment criteria
Direct Project	As per individual agreement	\$5,000+	<i>Responsive</i> To fund a WAM project or initiative	Projects and initiatives to be approved by WAM CEO before securing support
International Exhibitions	As per individual agreement	As per individual agreement	<i>Strategic</i> To give WAM capacity to bring world-class exhibitions to WA that have impact	Underwriting model Individual agreements based on timeframe, amount, risk, potential to secure support

Any questions or for more information regarding the Foundation for the WA Museum Annual Grant Program can be forwarded to jallison@fwam.com.au or call on 08 6552 7474.

Coralie Bishop
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Foundation for the WA Museum